

Fee Proposal Form

Project: Consultancy Services for Waterproofing and Repair Works for 4/F and 5/F at Asia Women's League Limited Self-Financing Home for the Elderly

To: Asia Women's League Limited (AWLL)

We, _____, hereby submit our fee proposal for the
(Company name)
captioned project as follows:

1. Fixed Lump Sum Fee Breakdown (Professional Services)

Stage	Description of Services	Fee (HK\$)
Stage 1	Investigation Stage: Site survey of 13 locations, technical report, and repair methodology recommendation.	\$
Stage 2	Tendering Stage: Preparation of BQ/Specifications, tender invitation, evaluation, and recommendation report.	\$
Stage 3	Supervision Stage: Site inspections, witnessing 24-hour water tests, and quality control.	\$
Stage 4	Final Handover: Certification of completion and final account verification.	\$
Total	Lump Sum Professional Fee (Carried to Summary)	\$

(Total in Words: Hong Kong Dollars _____ only)

2. Hourly Rates for Additional Services (If required)

These rates apply ONLY to additional services requested by AWLL beyond the scope defined in the invitation letter.

- **Director / Principal:** HK\$ _____ / hour
- **Senior Consultant / Engineer:** HK\$ _____ / hour
- **Assistant Consultant / Inspector:** HK\$ _____ / hour

3. Project Lead & Key Personnel

- **Project Lead Name:** _____ (Years of Exp: _____)
- **Professional Qualification:** [e.g. HKIS / RICS / AP / RSE]

4. Declaration

1. We confirm that the Total Lump Sum Fee above is inclusive of all out-of-pocket expenses (e.g., transportation, printing, testing equipment).
2. We confirm that our fee proposal remains valid for 90 days from the tender closing date.
3. We have visited the site and fully understood the operational constraints of the elderly home.
4. We confirm compliance with the Safeguarding National Security and Prevention of Bribery clauses.

Company Stamp & Authorized Signature : _____

Name of Signatory : _____

Date : _____